

**CITY OF LARKSPUR
RESOLUTION 48/23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LARKSPUR
CALLING AND GIVING NOTICE OF A SPECIAL ELECTION ON MARCH 5, 2024,
TO FILL A VACANCY ON THE LARKSPUR CITY COUNCIL FOR THE REMAINDER
OF A FOUR-YEAR TERM, REQUESTING THAT THE BOARD OF SUPERVISORS OF
THE COUNTY OF MARIN ORDER THE CONSOLIDATION OF SAID ELECTION WITH
ANY OTHER ELECTION CONDUCTED ON SAID DATE, AND REQUESTING
CERTAIN ELECTION SERVICES BY THE COUNTY CLERK**

WHEREAS, City Councilmember Kevin Haroff resigned from the City Council, effective at the end of the day on June 30, 2023. Councilmember Haroff had been elected at the November 2022 General Municipal Election to a four-year term;

WHEREAS, pursuant to California Government Code Section 36512, the Larkspur City Council desires to fill the vacancy on the City Council by a special election, to be conducted on March 5, 2024, which is the next established election date occurring not less than 114 days after the adoption of this resolution; and

WHEREAS, pursuant to California Elections Code Sections 10002 and 10403, the City Council of the City of Larkspur may request the County of Marin Board of Supervisors to permit the County Elections Official to render specified services to the City relating to the conduct of the election on a reimbursable basis.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Larkspur does hereby resolve, declare, determine and order as follows:

1. That an election is hereby called to be held on March 5, 2024, at which election one City Council seat for the remainder of a term of four years will be determined.
2. That the consolidated election will be held and conducted in the matter prescribed in Elections Code Section 10418; and that the Board of Supervisors of the County of Marin is hereby requested to consolidate said election with any other applicable election conducted on the same day.
3. That the County Elections Official is authorized, at the City's expense, to provide all necessary election services in order to properly and lawfully conduct said election, including precinct workers and the procurement and furnishing of all official ballots, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election, and to canvass the results of said election.
4. That the polls for the election shall be open at 7:00 a.m. of the day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day when the polls shall be closed.
5. That the City of Larkspur acknowledges that the County will bear additional costs by reason of this consolidation and agrees to reimburse the County for any such costs upon the City's receipt of the properly approved invoice.
6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election in the time, form, and manner as required by law.
7. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.
8. That the City Clerk is hereby directed to file a certified copy of the resolution with the County of Marin Elections Department.
9. That pursuant to Elections Code section 13307, each candidate may prepare a candidate's statement of qualifications ("statement") on a form designated by the City Clerk. The statement shall include the information specified in Elections Code section 13307. The statement shall not exceed 200 words. Each candidate filing a statement shall be required to pay a fee in the amount and in accordance with procedure established by the Marin County Registrar of Voters. A candidate claiming indigence may be able to defer payment of the fee for filing a statement, as provided for in Elections Code section 13309. Statements shall be filed with nomination papers. A candidate may withdraw but may not change a statement during the nomination period and until 5 p.m. of the next working day after the close of the nomination period.

IT IS HEREBY CERTIFIED that the City Council of the City of Larkspur duly introduced and regularly adopted the foregoing resolution at a regular meeting held on August 16, 2023, by the following vote:

AYES: COUNCILMEMBER: Candell, Carroll, Way

NOES: COUNCILMEMBER: None

ABSENT: COUNCILMEMBER: Mayor Paulson

ABSTAIN: COUNCILMEMBER: None

DocuSigned by:

Scot Candell, Vice Mayor

ATTEST:

DocuSigned by:

Shannon O'Hare, Interim City Clerk
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